



SCHOOL DISTRICT No. 22 (VERNON)

1401 – 15TH STREET, VERNON, B.C. V1T 8S8

Phone: 250-542-3331

Fax: 250-549-9200

ATTENTION: ACCOUNTS RECEIVABLE DEPARTMENT

We are pleased to offer the optional payment method of Electronic Funds Transfer (EFT) to our Vendors. EFT allows us to deposit directly into your bank account, there by, avoiding any delay in payment to you.

You will receive notification of deposit by a Payment Advice which indicates the total deposit amount and date as well as detailing each invoice payment. This Advice will be received to the email address you provide below.

If your company is interested in participating in this payment method, please complete and return this form via email to accounting@sd22.bc.ca.

If you have any questions, please do not hesitate to contact me at (250) 542-3331 ext. 237.

Sincerely,

Jodie Appell
District Accounts Coordinator

Please complete ALL boxes.

* Company/Individual's Name & address:	
* Bank Name:	
* Bank Address:	
* Bank Number:	
* Transit Number:	
* Account Number:	
* Authorization: (print or type)	
* Authorization Signature:	
Date:	
* Advice E-Mail Address:	
* Accounts Receivable E-Mail Address:	

Please provide a copy of a blank cheque marked "VOID"