



School District No. 22 (Vernon) Staff Registration – E-mail Address

Date: _____

Please complete this form and return it to the School Board Office.

Note: You must provide a password and your mother's maiden name. (Your mother's maiden name will be used as a security measure to identify you if you request a password change in the future.)

PLEASE PRINT CLEARLY

Name: _____

Position: _____ School/Department Name: _____

Home Address: _____

City: _____ Postal Code: _____

Home Telephone: _____ Work Telephone: _____

A School District 22 e-mail address will be created when your account is set up. In order to standardize SD 22 user names your ID will be your first initial and your last name (unless of course more than one person employed in the District has the same last name and same initial)

School District No. 22 Internet ID (E-mail Address)

Example: Bill Zanfer would be
bzanfer@sd22.bc.ca

E-Mail Password

Select a password of your choice. The password will not change once it is in the system. (Passwords must be 8 characters. Do not use words from a dictionary or family names)

Mother's Maiden Name

Please enter your mother's maiden name in the box below. This will allow us to confirm your identity if you ever need to have your password changed.

I have read the "School District No. 22 (Vernon) Acceptable Use Policy/Procedure" (PR 3.16.0) and agree to abide by the provisions therein.

[Click here to view Policy PR 3.16.0](#)

Applicant's Signature

Please Note: Incomplete forms CANNOT be processed.

FOR OFFICE USE ONLY

ADD:

DELETE:

DATE COMPLETED: _____