

<b>SCHOOL DISTRICT NO. 22 (VERNON)</b>
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## **SD22NET Acceptable Use Policy**

### **Description of SD22Net**

The School District No. 22 Network ("SD22Net") is an educational network that is operated by School District 22 (Vernon) (the "School District"). The purpose of SD22Net is to give students and staff access to educational resources that will support the work they do in the classroom.

Through SD22Net, School District 22 provides teachers and students with access to electronic mail capability as well as Internet informational resources and searching and browsing tools. This access is a privilege, not a right, and it is made available only so long as the user abides by the SD22Net Acceptable Use Policy. Inappropriate use may lead to suspension of user privileges and possibly other consequences. By signing the attached agreement form, SD22Net users agree to abide by the terms and conditions of use of School District 22, as outlined below. You (and your parent if you are a student) must sign the agreement in order for you to obtain a SD22Net account.

### **Guidelines for acceptable use of SD22Net.**

Successful operation of the network requires that users regard SD22Net as a shared resource. It is important that users conduct themselves in a responsible, decent, ethical, and polite manner while using the network. Following is a list of guidelines as well as a list of specific behaviours that may lead to suspension or termination of privileges.

1. SD22Net is to be used only for educational and/or research purposes.
2. When interacting on the Internet, you are expected to behave as you would in any other environment where you represent your school/employer.
3. Using SD22Net for illegal, inappropriate, or obscene purposes, or in support of such activities, is prohibited.
4. SD22Net shall be used only by authorized users. Authorized users may not share access or passwords with any other person.
5. SD22Net is a shared resource and must be used in moderation. Please be aware that there are other users in your district who will want to access the network.

6. Users are expected to remove old electronic mail messages in a timely fashion. School District Management or its delegate may remove messages if they are not attended to within two weeks.

### **Inappropriate Uses of SD22Net**

Inappropriate use of SD22Net includes, but is not limited to the following.

1. You may not use SD22Net computing or networking equipment to:
  - transmit any materials in violation of Canadian laws
  - duplicate, store, or transmit pornographic materials;
  - transmit or post threatening, abusive, or obscene material;
  - duplicate, store, or transmit copyrighted material that violates copyright law;
  - participate in pyramid schemes.
  
2. You may not violate, or attempt to violate, the security of the SD22Net computers, data, or network.
  - Any attempts to access unauthorized data on SD22Net will result in termination of the account.
  - Any attempts to vandalise SD22Net accounts or systems will result in termination of the account. Vandalism is defined as any malicious attempt to harm or destroy data of another member, SD22Net, or any of the agencies or other networks that are connected to the Internet. This includes, but is not limited to, the uploading or creation of computer viruses.
  - Use of another individuals SD22Net account or password without their knowledge is prohibited.
  - Any user identified as a security risk or having a history of problems with other computer systems may be denied access to SD22Net.
  
3. When interacting on the Internet, do not:
  - use abusive, vulgar, profane, obscene or other inappropriate language;
  - criticize the spelling , writing or keyboarding of others;
  - repost personal e-mail that you receive to public forums (e.g., listserves, newsgroups) without the permission of the author.
  
4. As a SD22Net user do not:
  - share your SD22Net access or password with others.
  - distribute or use anyone else's SD22Net ID and password;
  - reveal anyone else's personal address or phone number.

5. SD22Net is a shared resource and you should use it in such a way that it doesn't disrupt the services to others. Do not use SD22Net:
- for business purposes;
  - for product and/or service advertisement or political lobbying;
  - to send chain letters;
  - to download excessively large files, except in low use hours;
  - to harass other users with unwanted e-mail messages.

### **Please be Aware**

UseNet is an international electronic message board, on which messages are posted from systems connected to the Internet. The SD22Net management/delegate has no control over the content of the messages posted from other systems.

E-mail, or electronic mail, refers to a system for sending or receiving electronic messages. Electronic mail on the system is neither private nor confidential.

Messages received by the SD22Net Network are retained on the system until deleted by the recipient. A cancelled SD22Net e-mail account will not retain its mail.

Any SD22New user who accesses information on another network will be subject to that network's acceptable use policies.

School District No. 22 (Vernon) makes no guarantees about the service it is providing through SD22Net. School District No. 22 (Vernon) will not be responsible for any damages you suffer. This includes loss of data resulting from delays, non-deliveries, miss-deliveries, or service interruptions caused by its own negligence or your errors or omissions. Use of any information obtained via the Internet is at the user's risk. School District No. 22 (Vernon) denies any responsibility for the accuracy or quality of information obtained through the SD22Net.

### **Rights and Responsibilities of Management or Delegate**

School District management/delegate may remove locally posted messages that are unacceptable and/or in violation of the SD22Net Acceptable Use Policy.

In the case of misuse or suspicion of misuse of the network or services, the SD22Net management/delegate reserves the right to access any files on the system.

School District management/delegate will not intentionally inspect the contents of a user's electronic mail, or disclose the contents to anyone other than the sender, or intended recipient, without the consent of the sender or intended recipient, unless required to do so by law or the policies of School District No. 22 (Vernon),

or to investigate complaints regarding mail which is alleged to contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material. SD22Net management will cooperate fully with any school district, local, provincial, or federal officials in any investigation concerning or relating to any e-mail transmitted on SD22Net.

School District management/delegate reserves the right to set quotas for disk usage on the System. Users who exceed their quota will be advised to delete files to return to compliance. Users may request that their disk quota be temporarily increased by submitting a request via e-mail to the SD22Net administrator stating the need for the quota increase. Those who remain in non-compliance of disk space quotas will be automatically refused additional storage allocation by the system.

School District management/delegate reserves the right to suspend or terminate a user's access to and use of, SD22Net upon any breach of the SD22Net Acceptable Use Policy by the user. Prior to suspension or termination, or as soon after as is practicable, management/delegate will inform the relevant school administrator or department manager, who in turn will inform the user of the suspected breach and give them an opportunity to present an explanation before deciding on a course of action.

Vandalism will result in cancellation of SD22Net privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, SD22Net, or the agencies or other networks that are connected to the Internet. This includes, but is not limited to, uploading or creating computer viruses.

Any appeals or discipline or action resulting from a breach of the Sd22Net Acceptable Use Policy will be channeled through the appeal procedure as laid on in School District No. 22 (Vernon) Bylaw 4.

### **Other Provisions**

The SD22Net Acceptable Use Policy shall be interpreted, construed and enforced in all respects in accordance with the laws of the Province of British Columbia. Each party irrevocably consents to the jurisdiction of the courts of the Province of British Columbia, in connection with any action to enforce the provisions of the SD22Net Acceptable Use Policy, to recover damages or other relief for breach or default under the Acceptable Use Policy, or otherwise arising under or by reason of the SD22Net Acceptable Use Policy.

SD22Net management is the final authority on the use of the SD22Net network, systems, and services, as well as the issuing of SD22Net access privileges.