

SCHOOL DISTRICT #22 (Vernon)

JOB DESCRIPTION

Position: Bus Driver

Job No: 327

POSITION SUMMARY:

Under the supervision of the Transportation Supervisor, transport and supervise passengers, maintain bus and complete associated records.

POSITION DUTIES AND RESPONSIBILITIES:

Transports passengers. Maintain a variety of records.

Supervises the loading and unloading of passengers. Monitors behaviour to ensure safety. Explains and enforces rider ship rules. Performs minor first aid and completes required forms.

Performs pre and post trip bus maintenance safety inspections Fuels and cleans bus

Communicates with students, staff and others and provides general information. Responds to inquiries including those of angry or upset students, staff and others.

REQUIRED EDUCATION AND EXPERIENCE:

- Grade 10
- must possess and maintain a valid B.C. Class II driver's licence with air brake endorsement
- a driver's abstract is required for the employer to assess the driving record of the applicant

KNOWLEDGE, ABILITIES AND SKILLS:

This position requires a conscientious driver with the ability to transport students safely and efficiently. Demonstrated sound judgment is required for making driving decisions under various road conditions and for dealing with student behaviour.

The above job description reflects the principle functions of the job. Other comparable or transient duties which are within the areas of knowledge and skills required by the job description may also be assigned.

Approved and authorized by the Secretary-Treasurer, or designate:

Signature: 

Date: April 6 2010