

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.22 (VERNON)

BOARD POLICY NO: 4.1

Duties of <u>Trustees</u> , the Chair and Vice Chair	
Approval Date:	December 14, 2022
Amendment Date(s):	November 19, 2025
Reference(s):	<i>School Act Section 67</i>

All Trustees represent the interests of the electorate by participating in the Board related duties and adhering to the values set out in the Board's Governance policies.

In addition to their duties as a Trustee, The Chair assures the integrity of the Board's process. The Chair is an equal, with no more power or authority than any other trustee. Although the Chair assumes a leadership role, they must adhere to the Board's directions and may not act unilaterally.

Specific responsibilities of the Chair:

- a. Preside over meetings of the Board and Board deliberations, enforcing appropriate procedures and parliamentary processes in accordance with the Board's Procedural Bylaw.
- b. Facilitate the Board performance review process in accordance with Board policy.
- c. Appoint Board representatives to all internal committees and liaison responsibilities in consultation with trustees.
- d. Represent the Board as necessary at events.
- e. Act as the spokesperson to the public on behalf of the Board, unless otherwise determined by the Board.
- f. Present and clarify to individual Trustees any concerns of the Superintendent about the actions of that Trustee.
- g. Assume other ad-hoc responsibilities as may be specified by the Board.

Specific responsibilities of the Vice Chair:

- a. Act on behalf of the Chair, in the latter's absence and have all of the duties and responsibilities of the Chair. The Chair may delegate the presiding officer task to the Vice Chair.