

SCHOOL DISTRICT #22 (Vernon)

JOB DESCRIPTION

Position: Grounds Person 1

Job No: 309C

POSITION SUMMARY:

Under the supervision of the Director of Facilities, or designate, maintain grounds, lawns and playfields.

POSITION DUTIES AND RESPONSIBILITIES:

- Responsible for grounds maintenance including preparing and maintaining grounds, lawns, play fields, trees, shrubs, etc. using a variety of equipment.
- Operate grounds equipment including lawn mowers, weed eaters, tractor loaders, tractor mowers, snow plow trucks or bobcat for snow removal. May operate a forklift.
- May assist with pick-up and delivery of equipment and supplies, or other duties as assigned during off season.
- Communicate with staff, students and others.

REQUIRED EDUCATION AND EXPERIENCE:

- Grade 12
- Must possess and maintain a valid and class 5 BC driver's license with air brake endorsement
- Successful applicants for this position will be required to obtain heavy trailer endorsement and forklift operator certificate. May require fire extinguisher maintenance training
- Six (6) months recent successful experience operating, maintaining and servicing various types of grounds related equipment including tractor loaders, tractor mowers etc.

KNOWLEDGE, ABILITIES AND SKILLS:

- Must be physically fit to perform heavy manual outdoor tasks in all weather.
- Must be able to understand and effectively carry out oral and written instructions.
- Able to communicate with courtesy, in accordance with current policies and technical practices
- Maintains the confidentiality of sensitive information seen or heard
- Ability to operate a vehicle GVW 13,500 kg, 7 speed manual transmission (road test required)
- Strong knowledge in relation to understanding and applying the standards of current BC construction and maintenance safety requirements, and the Work Safe BC regulations related to the maintenance department operations and environment.

This description contains the elements necessary for the identification and evaluation of the job. It is not an exhaustive list of the duties to be performed. Duties not listed should not affect the evaluation.

Approved and authorized by the Secretary-Treasurer, or designate:

Signature: 

Date: Feb 23/17

Revised February 23, 2017