

SCHOOL DISTRICT #22 (Vernon)
JOB DESCRIPTION

Position: Grounds Person 1
Job No: 309C

POSITION SUMMARY:

Under the supervision of the Director of Facilities, or designate, maintain grounds, lawns and playfields.

POSITION DUTIES AND RESPONSIBILITIES:

Responsible for grounds maintenance including preparing and maintaining grounds, lawns, play fields, trees, shrubs, etc. using a variety of equipment.

Operate grounds equipment including lawn mowers, weed eaters, tractor loaders, tractor mowers, snow plow trucks or bobcat for snow removal. May operate a forklift.

May assist with pick-up and delivery of equipment and supplies, or other duties as assigned during off season.

Communicate with staff, students and others.

REQUIRED EDUCATION AND EXPERIENCE:

- Grade 10
- Must possess and maintain a valid and class 5 BC driver's license with air brake endorsement
- Successful applicants for this position may be required to obtain certifications such as: Heavy trailer endorsement, forklift operator certificate, fire extinguisher maintenance training
- Six (6) months experience operating, maintaining and servicing various types of related equipment including tractor loaders, tractor mowers etc.
- Experience operating forklifts would be considered an asset

KNOWLEDGE, ABILITIES AND SKILLS:

Must be physically fit to perform heavy manual outdoor tasks in all weather.

Must be able to understand and effectively carry out oral and written instructions.

Strong knowledge in relation to understanding and applying the standards of current BC construction and maintenance safety requirements, and the Work Safe BC regulations related to the maintenance department operations and environment.

The above job description reflects the principle functions of the job. Other comparable or transient duties which are within the areas of knowledge and skills required by the job description may also be assigned.

Approved and authorized by the Secretary-Treasurer, or designate:

Signature:

A handwritten signature in dark ink, consisting of several overlapping loops and strokes, written over a horizontal line.

Date:

4 MAR 2014

Revised March 4, 2014