



Welcome St. James families to School District No. 22!

This letter is intended to welcome families of current St. James Elementary school Grade 7 students to School District No. 22 for the 2024-2025 school year.

Please review this link to see the registration process and required documentation on our website <https://sd22.bc.ca/parents-students/student-registration-transfers/>.

Our registration period opens on January 15<sup>th</sup>, 2024, at 9:00am. At this time, an online form will be available on each school's website to schedule an appointment to initiate the registration process. A reminder that all registrations must be initiated at the family's catchment area school. If you are unsure of your catchment area school, please enter your primary address into our [School Locator](#).

There is no registration deadline as it is an ongoing process. However, an early registration will ensure that your child is part of the spring transition activities and course planning. Late registration may result in limited course selection. You are strongly encouraged to have your registration into your catchment area school by February 1<sup>st</sup>.

Students wishing to attend a school outside of their catchment area must still register at their catchment area school. At point of registration, they can then request a transfer that will be considered at an upcoming district transfer meeting. Transfer requests are waitlisted by date/time order. Please be aware that these are requests only and are not guaranteed. Please also be aware that Vernon Secondary School is closed for out of catchment transfer requests.

As outlined on registration page on the district website, the following documents are required when registering your child:

- School registration form
- Birth certificate
- BC Services card
- Proof of Citizenship
- Two pieces of proof of address (see website for acceptable documents)

Please do not hesitate to contact my direct line at 250-549-9220 at the district office or your catchment area school for further information.

Thank you,

**Lisa Leslie**  
Executive Assistant – Human Resources  
School District No. 22 (Vernon)