SUBMIT

SCHOOL DISTRICT NO. 22 (VERNON)

APPLICATION TO USE SCHOOL BUSSES
FOR OTHER THAN DAILY TRANSPORTATION

TD1

TRIP #

COMPLETE FORM

Must have an Account Code before submitting. Once Complete use the Submit button on the top left hand corner. It will be directly emailed to activitytrips@sd22.bc.ca

A trip number will be assigned as confirmation of booking and Emailed back to Secretary In Charge

1. **Trip Date:** _____ **# of students:** _____ **Grade:** _____ **# of Adults:**_____

2. **FROM:** _____ **AT:** _____
(Specify location and proper address) (Departure Time)

3. **TO:** _____ **RETURN:** _____
(Specify location and proper address) (Departure Time)

4. **Additional Details:** _____

5. **Special Request:** **Compartments** ☐ **Wheelchair:** ☐ **Harness:** ☐ **5 pt** ☐ **In-Seat**

6. **Account Code:** _____ **School:** _____

7. **Teacher/s:**_____ **Contact Name & Cell Ph#:** _____
(While on trip for driver)

8. **School Department:** _____**Purpose of Trip:** _____

_____ _____
DATE OF APPLICATION **APPROVED BY:**

Itinerary if overnight or multiple drop off locations. Include pickup and return times and locations.

RECEIVED:

EMAILED DATE : EMAILED TO:

Revised Dec2022